

**CITY OF ALBUQUERQUE**  
**REGULAR MEETING MINUTES**  
**ABQ CABLE INTERNET & PEG ADVISORY BOARD**

Date: Tuesday, November 29, 2023

Time: 5:35 p.m.

Location: WebEx Virtual/Studio 519

**BOARD MEMBERS PRESENT:**

Michael V. Marcotte, Board Chair

Janie McGuigan (Webex)

Willard Hunter

Mathias Gibbens

City Staff Present

Diego Lucero, Media Resources Manager, Department of Arts and Culture

Joseph L. Lynch, PEG Access Coordinator, Department of Arts and Culture

Julie Park, City Attorney, City Legal Department (Webex)

**CALL TO ORDER:**

The meeting was called to order at approximately 5:35p.m. with 4 board members present.

**ITEM 1: Approved September Meeting Minutes.**

Members approved the Minutes 4-0.

**ITEM 2: UPDATES AND DISCUSSION**

A) Discussion for the Board's Schedule for 2024

1. Board will roll back to every other month schedule for the first six months of 2024.
2. Board would like to continue the 5:30 pm on the 4<sup>th</sup> Tuesday.

B) Board was briefed on Comcast Customer satisfaction Survey

1. Janie McGuigan and Willard Hunter told the Board that Research and Polling finished the survey in two and a half weeks once Comcast released a phone list.
2. Janie McGuigan informed the board that Research & Polling and Comcast would be available to do a presentation on January 23, 2024 meeting on what was learned from the survey.
3. Janie McGuigan and Willard Hunter propose having conference calls with Comcast and Research & Polling to lay out the presentations.

C) PEG Channel and Contractor Reporting

1. Gary Williams of Windfire Productions (Pubic Access Ch. 27) provided some reporting on Balloon Fiesta data.
2. The Twinkle Light Parade will be carried live and will be hosted by anchors from KOAT.
3. It will be a great chance for cross platform promotion for PEG Channels.
4. Keith Allen from Sopapilla Productions (Local Origination Ch. 26) discussed some of their upcoming events and their monthly report.
5. Candice Neu from Katharsis Media (Education Ch.96) discussed their programming and production reporting.
6. Candice Neu discussed future partnership with CNM, APS and Film Prize Junior
7. They started with 18 interns in their internship program and are wrapping up phase one.
8. Transitioning to phase two of their program for the Education Channel contractor.
9. Katharsis is using their space more often due to heavier scheduling at Studio 519.

D) Board asked to get a better understanding of the PEG Channel budgeting and fiscal status.

E) Board members Michael Marcotte and Willard Hunter announced their futures regarding the board.

1. Willard Hunter announced that he is transitioning to moving to Boston, MA. He'll be leaving the board at a future date.
2. Board Chair, Michael Marcotte announced to the Board that he is stepping down as board chair and leaving the board.

E) Agenda Items for February 27, 2024 Meeting.

/S/ _____	_____
Member, Janie McGuigan	Date
/S/ _____	_____
Member, Sebastian Noel	Date
/S/ _____	_____
Member, Willard Hunter	Date
/S/ _____	_____
Member, Mathias Gibbens	Date